



BARTENDER

Title: Bartender

Accountable to: Executive Chef

Major Objectives: Friendly and experienced bartender with a superior customer service record serving drinks in casual and fine dining establishments. Adept at handling situations with complete courtesy and professionalism. Strong multitasker who thrives in a fast-paced working environment.

Qualifications:

- Large Volume Bartending Experience
- Excellent customer service skills.
- Excellent oral communication skills.
- Friendly, outgoing, enjoys meeting people and working with the public.
- Experience with point-of-sale (POS) preferred.
- Experience with cash handling.
- Displays high initiative requiring minimal supervision.
- Is comfortable in an environment that requires flexibility and adaptability.
- Strong work ethic.

Responsibilities:

- Bartending
- Use POS system to conduct sales.
- Provide preparation for events and venue rentals.
- Report any deficiencies in equipment or supplies to the Executive Chef.
- Effectively handle customer concerns and provide excellent customer service.
- Prepare alcohol or non-alcohol beverages for bar and restaurant patrons
- Assess customers' needs and preferences and make recommendations
- Mix ingredients to prepare cocktails
- Check customers' identification and confirm it meets legal drinking age
- Restock and replenish bar inventory and supplies
- Stay guest focused and nurture an excellent guest experience
- Comply with all food and beverage regulations
- Adhere to all policies, procedures, and legal requirements.
- Ensure that MDC is represented in a way that demonstrates cooperation, consideration, and respect to guests, colleagues, and general public
- Other duties as assigned.

Working conditions:

- Food service environment.
- Must be able to sit or stand for long periods of time.



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- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Weekday, weekend and some evenings required.
- On-call/Non-exempt position.

Receipt and Acknowledgment

I acknowledge and understand that:

- Receipt of the job description does not imply nor create a promise of employment, nor an employment contract of any kind, and that my employment is at-will.
- The job description provides a general summary of the position in which I am employed, that the contents of this job description are job requirements and, at this time, with or without accommodation. I further understand that it is my responsibility to inform my supervisor at any time that I am unable to perform these functions.
- Job duties, tasks, work hours and work requirements may be changed at any time.
- Acceptable job performance includes completion of the job responsibilities as well as compliance with the policies, procedures, rules and regulations of the Minnesota Discovery Center.
- I have read and understand this job description.

Print Employee Name: _____

Employee Signature: _____ Date: _____